

**HANOVER AREA PROBUS CLUB-**  
**ACTIVITY GUIDELINES AND PROCEDURES (At May 6, 2026)**  
Prepared by: Volunteer Activity Group Chair-Dianne Mather

- **18 Activity Groups and (30 Volunteer Activity Coordinators/ Committee Members)**  
**Book Club** (Loretta Dunn) , **Bridge Club** (Bev Hambly), **Cycling** (Terry Koehler), **Dinner Club** (Karen Farrow), **Eating for Your Health** (Robin Hill), **Film Club** (Pat Butler), **Genealogy** (Terry & Janice Koehler) **Golf** (Ulli Kaempfe), **Hiking** (Vernon Freer), **Kayaking** (Paul Scott), **Knitting & Crochet** (Nina McTeer), **Pole Walking** (Joan Ferguson), **Pot Luck** (Marybelle Schumacher), **Scotch Tasting** (Bob Farrow & Garry MacGregor), **Snow Shoeing** (Vernon Freer), **Theatre** (Peter Dalton, Jill Dalton, Tracey Neuman, Andy Keir, Susan Keir) **Travel** (Committee-Joan Roseborough, Margaret Elliot-Niesen, Peter Dalton, Dianne Mather ) **Wine Tasting** (Committee-Frances Agnew, Dan Hobler, Helen Pepler, Bill Roseborough)
- **Activity Full Details**-View all the information on the club website at [www.hapc.ca/activities-2/](http://www.hapc.ca/activities-2/)
- **New Activities**- Is there an activity that you enjoy and you would volunteer to coordinate or know someone that would? Please contact the Activity Group Chair by e-mail at [act@hapc.ca](mailto:act@hapc.ca) for more details.
- **Sign up any time**-Members can sign up for any activity at any time. Contact The Activity Group Chair by e-mail at [act@hapc.ca](mailto:act@hapc.ca) for further details. Members can also access the activity coordinators phone number or e-mail address directly from the club membership booklet/or club members listing which is available from the Membership Chair Alison Greenaway-Coates.
- **Experience an Activity as a Guest**-Prior to signing up members are encouraged to experience an activity as a guest. Contact the activity coordinator to advise them you would like to attend their activity. A member may attend as a guest “one time only” before signing up.
- **Group e-mails**-Activity Coordinators develop a group e-mail that will include all members that have signed up for their activity. An e-mail will be sent out advising members of the upcoming date, time, location and specific details of the activity. Members will be requested to confirm they will be attending the activity.
- **Carry Identification**-Recommend that all Probus members always carry their identification with them (such a health card or driver’s license etc.) while participating in any group activity.

- **Emergency Contact**-Recommend that all Probus members always carry with them an emergency contact person name and phone number while participating in any group activity.
- **Pictures of Members**-On the club membership form (see Media Consent on page 2) individuals have the option to indicate that they do not give permission for picture, name or activity information to be included in any media, including the HAPC website. At various activity events pictures may be taken and appear in the probus website newsletter and photos albums. **If a member does not want their picture to appear on the website please ensure you do not participate when pictures are taken.**
- **Name Badge**-Suggest members purchase a second Probus name badge to wear when attending all activities.
- **Activity Fees**- Scotch Tasting, Wine Tasting, Theatre, and Travel each collect fees from participants for their activities. On line e-transfers to [tres@hapc.ca](mailto:tres@hapc.ca) are the preferred method of payment however cash and cheque are also accepted
- **Annual Activity Showcase Event** held in September in place of Regular Monthly Meeting. Provides the members with the opportunity to meet and talk with volunteer Activity Coordinators and inquire on the details of each activity.
- **Annual Joint Luncheon Meeting** of Management Committee and Activity Coordinators/Activity Committee Members following the regular Monthly Meeting in May. An opportunity for these volunteers to review the status of Activity guidelines and procedures and discuss and/or present new ideas and suggestions.